

Accreditation Scheme of				Document No: Form 15
Operation				
Document Code DEPAD-AİŞ	Publication Date 14.12.2022	Revision Date 28.11.2022	Revision No Revision 01	Page No/ Number of Pages 1 / 5

ACCREDITATION SCHEME

Accreditation applications are submitted to DEPAD Secretariat between January 01 and February 15 of each year.



The wet signed application documents to DEPAD Secretariat within 10 working days from the date of application must be delivered. If the original application document is not received, the application will not be processed.



Faculties implementing multiple education programs (e.g. in different languages) should submit separate applications for each program.



Applications are evaluated at the first UDEPAK meeting held after the application deadline and submitted to the DEPAD Executive Board.



Institutions whose applications are accepted by the Board of Directors are sent the timetable and documents related to the process. Reasoned decision is notified to the institutions whose applications are rejected.



Institutions whose applications are accepted shall deposit half of the application fee determined for the relevant year to DEPAD account within 30 days after they receive the acceptance letter. Institutions that do not deposit the application fee within the deadline shall pay half of the application fee.

The second half of the fee will be paid simultaneously with the submission of the Self-Assessment Report (SAR) should be hospitalized.



Institutions whose accreditation application has been accepted by the DEPAD Executive Board and whose evaluation process for accreditation is ongoing are given the status of "Accreditation Candidate".



From the date of application for Candidacy Status, except for the 1-year freeze period accepted by the DEPAD Executive Board maximum three years. Programs that cannot be fully or conditionally accredited within this period must reapply within the framework of current standards.



Institutional training programs are developed by the Education Commission and approved by the DEPAD Executive Board. DEPAD Executive Board determines who will conduct the training programs and their dates.



The Debriefing Training of Institutions will take place within three (3) months after the application acceptance date.



Institutions may submit their SARs prepared in accordance with the current "Guidelines for the Preparation of SARs" to the DEPAD Executive Board. If no other method is proposed, it is uploaded digitally to the area entered with the user name and password via the EBYS system until the end of the working hours on the first working day of September of the applied year. In addition, 1 printed copy with its attachments and 1 copy saved on a portable memory stick shall be delivered to the DEPAD Secretariat by the end of working hours on the first working day of September of the applied year.



SARs are pre-evaluated by the DEPAD Secretariat through the "SAR Preliminary Checklist" and if there are any deficiencies, they are asked to be completed within 30 working days.



If the institution does not submit its SAR at the specified time, its application will be rejected and the fee paid will not be refunded.



If UDEPAK deems it necessary, it may request evaluators for the Evaluator Pool from the Association's web page.



UDEPAK selects the candidates who apply to form the Evaluator Pool.



Forms Program Evaluation Teams by selecting evaluators from the Pool of Evaluators.



Formed teams are submitted to DEPAD Executive Board for approval.



DEPAD Executive Board Secretary sends the assignments of the approved teams in writing.



SARs are uploaded to EBYS by the institution. EBYS Password of the institutions to the teams created DEPAD Secretary by a member of the Board of Directors.



The evaluated SARs are sent by the team to the Team Leader within 1 month at the latest.



Team Heads combine their views within 1 week and prepare a joint report in accordance with the guidelines.



UDEPAK makes a Panel and the joint reports of the institutions are presented in the panel and the Institution is informed about the suitability for the Visit.



The decisions taken by the UDEPAK Panel are approved by the DEPAD Executive Board.



UDEPAK prepares a draft report including feedback to the institutions.



The draft is finalized after being discussed at the DEPAD Executive Board and the "SAR Final Report" is submitted to the faculty by the DEPAD Secretary.



UDEPAK forms the Visiting Team for faculties that are deemed eligible for an Institutional Visit.



The created Visit Team list is submitted to DEPAD Executive Board for approval.



The assignments of the Visiting Team Members approved by the DEPAD Board of Directors are made by the DEPAD Secretary.



After the visit, the "Institution Visit Report" prepared in accordance with the guideline must be submitted no later than 15 working days after the end of the visit. It is forwarded to the DEPAD Executive Board by the Head of the Visiting Team.



For all applications whose evaluation process has been completed, UDEPAK organizes a Panel to evaluate the SAR Institution Visit Reports and the objections of the institutions, if any, regarding the exit notification.



UDEPAK Panel recommends the status decision of the program regarding accreditation to the DEPAD Executive Board.



The "Final Report" and the decision letter finalized by the Chairman, Members and Secretary of DEPAD Executive Board are forwarded to the faculty within two months following the decision meeting.

DEPAD



Accreditation Certificate is issued to the faculties where the programs with fully accredited status are carried out by DEPAD Board Chairman and signed by UDEPAK President and sent by DEPAD Secretariat.

Diş Hekimliği Eğitim Programları Akreditasyon Derneği



Fully Accredited institutions are informed by sending a letter and the "Guidelines for the Preparation of the Progress Report (PR)" in December of the previous year, and the institutions are required to submit a hard and electronic copy by the end of January. They are asked to deliver it to the DEPAD Secretariat.



DEPAD Secretary reviews the submitted PRs and communicates with the institution to complete any deficiencies.



PRs are discussed and evaluated at the first subsequent UDEPAK meeting. Feedback is given to the institution when necessary.



Interim Evaluation Visits are made to fully accredited institutions after 3 (three) years from the date of accreditation.



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Diş Hekimliđi Eđitimi
Programları Akreditasyon Derneđi

